

Package Release Agreement

Resident Name: _____
Resident Address: _____

THIS PACKAGE RELEASE AGREEMENT was made and entered into on this <<day>> day of <<month>>, <<year>>, by and between the owners, agents, management, employees and representatives of <<propaddr1>>, hereinafter referred to as “Landlord” and <<lesseelist>> hereinafter referred to as “Resident(s)”;

1. DELIVERIES WITHOUT PACKAGE LOCKERS/ROOMS:

- a. For properties that do not feature designated package lockers or package rooms, regular package deliveries will be made in the absence of specific instructions.
- b. Management shall not accept, sign or store packages for tenants under any circumstances.
- c. All packages must be delivered directly to the Tenant's residence.
- d. Tenant acknowledges that it is their responsibility to track and monitor the delivery of all packages.
- e. Tenant is solely responsible for any packages left at their front door, and Property Management shall not be held liable for any loss, damage, or theft of such packages.
- f. Tenant shall promptly notify Property Management of any suspicious activity or concerns related to package deliveries within the community.

2. DELIERIES WITH ACCESS TO PACKAGE LOCKERS AND ROOMS

- a. The property provides designated package lockers for the convenience of residents, subject to the following guidelines:
- b. Packages remaining in the locker beyond 48 hours will be subject to a penalty charge of \$10 per day, capped at a maximum of \$100. After a period of 10 days, unclaimed packages will be returned to the sender.
- c. Packages surpassing the dimensions of the locker will be declined upon delivery and returned to the sender.

3. COORDINATION OF LARGE DELIVERIES:

- a. All substantial deliveries, encompassing but not limited to furniture items, necessitate scheduled acceptance at a time when the resident can personally receive the package.

4. LIMITATION OF LIABILITY:

- a. The Landlord and property management disclaim any responsibility for lost or damaged packages.
- b. Property management personnel will not endorse or sign for any deliveries on behalf of residents.

5. ACKNOWLEDGEMENT:

Tenant hereby acknowledges receipt of this Package Delivery Agreement and undertakes to adhere to the stipulated rules and regulations. This Agreement shall become effective as of the start of the Tenant's lease agreement and is hereby incorporated into and made a part of the original Lease Agreement.

I (we) the undersigned, have read, understood, and agree to the above.

_____ Resident	_____ Date	_____ Resident	_____ Date
_____ Resident	_____ Date	_____ Resident	_____ Date
_____ Resident	_____ Date	_____ Resident	_____ Date
_____ Authorized Agent for Landlord			_____ Date